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March 17, 2020

Subject: Clark Fixture Technologies Response to COVID-19

During this unprecedented time in which we are all attempting to take care of the welfare of our employees, customers and suppliers, we are taking the following steps in response to the virus:

- We are remaining open and implementing more frequent and thorough facility cleaning
- It is our intention and plan to meet our commitments to our customers. Currently all our materials are purchased are from within the US and we do not anticipate any disruptions of these supplies
- We will be following all applicable Federal, State and local guidance as appropriate
- Encouraging distancing at any necessary internal meetings
- Encouraging proper hygiene
- Eliminating all non-essential travel

Although it is hard to know all the implications of this national emergency, we take very seriously our contractual commitments to all our customers and especially to those involved in our national defense. Currently, we do not see that there will be any delays in our activity. We will do all that we can to keep you updated on this response and delivery commitments.

Thank you,

A handwritten signature in blue ink, appearing to read 'J. Schumaker', written over a light blue horizontal line.

Jeff Schumaker

President